

EXCEL IN MANAGING TRUST ACCOUNTS

If a trust account is causing you a great deal of trouble, follow this procedure to see how Irvine Bookkeeping has helped other law firms achieve financial success.

STEP 01

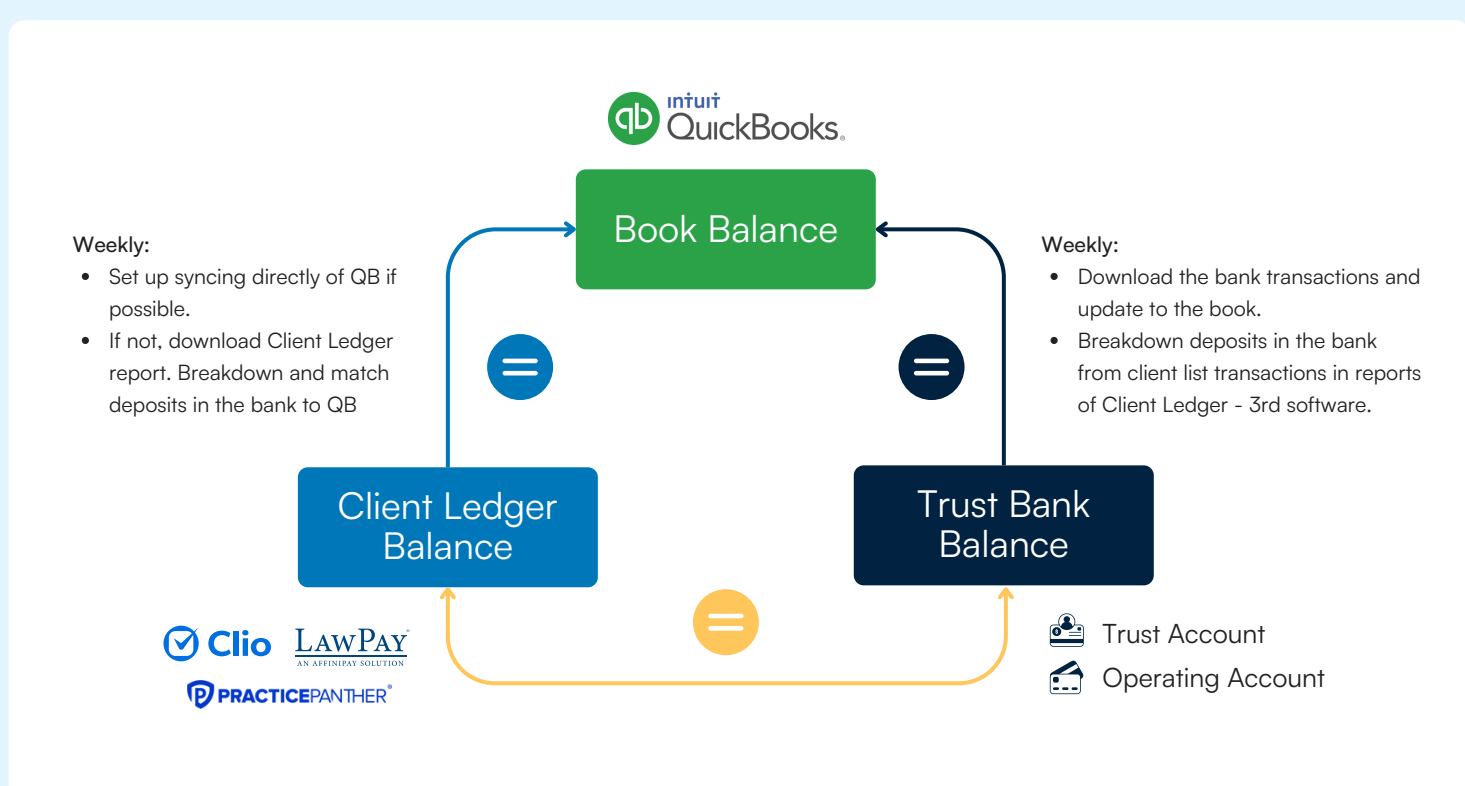
Verify financial data with 3-way reconciliation



Struggling to set your trust account apart from your own?

IB provides the most precise 3-way reconciliation so that you may:

- ✓ Prevent accounting mistakes.
- ✓ Get all balances matched (your client ledger, trust bank, and book).

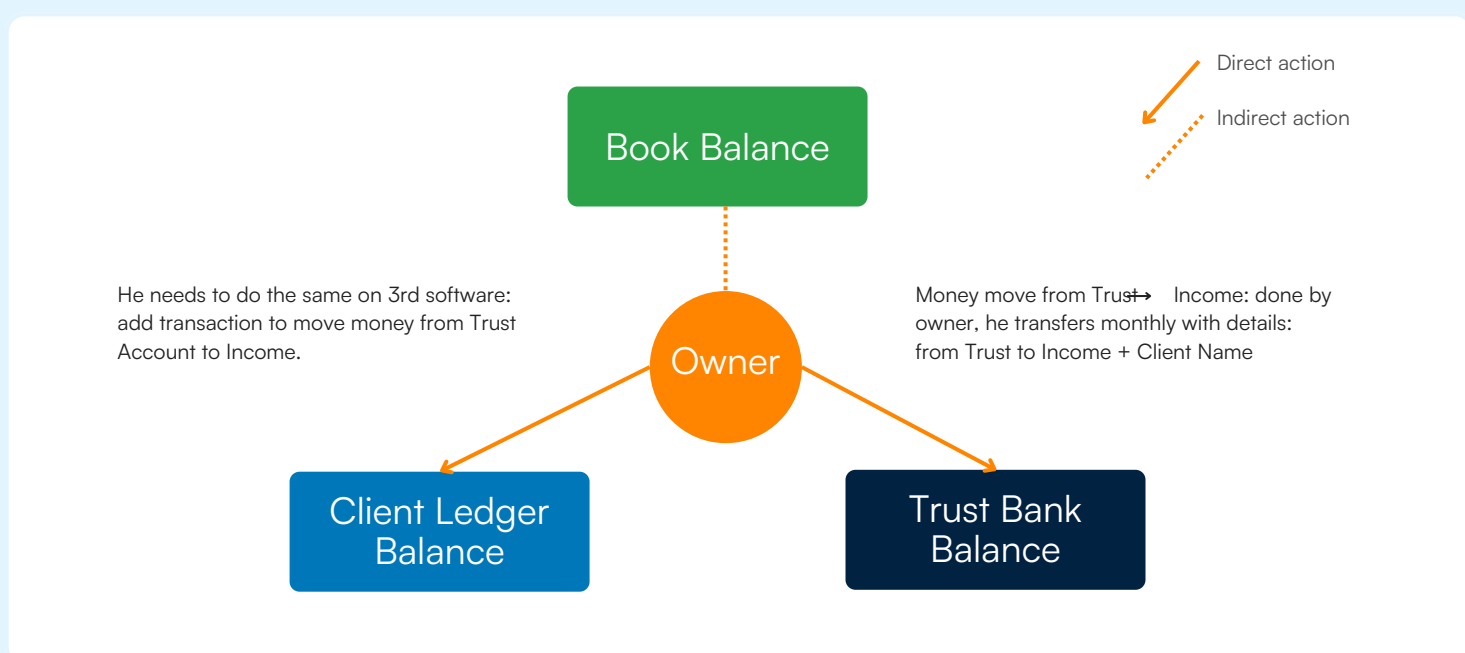


STEP 02

Identify your income



- Once your Book Balance = Client Ledger Balance = Trust Bank Balance, you will be able to identify your income. Business owners must know their numbers. With IB, you'll know how to utilize your Client Ledger & Trusts to calculate how much money your business earned after closing a case.
- The owner will fill in the income information that he has for each case in his CMS (Client Ledger Balance).
- Then, he will move directly his income money from trust accounts to his operating account.

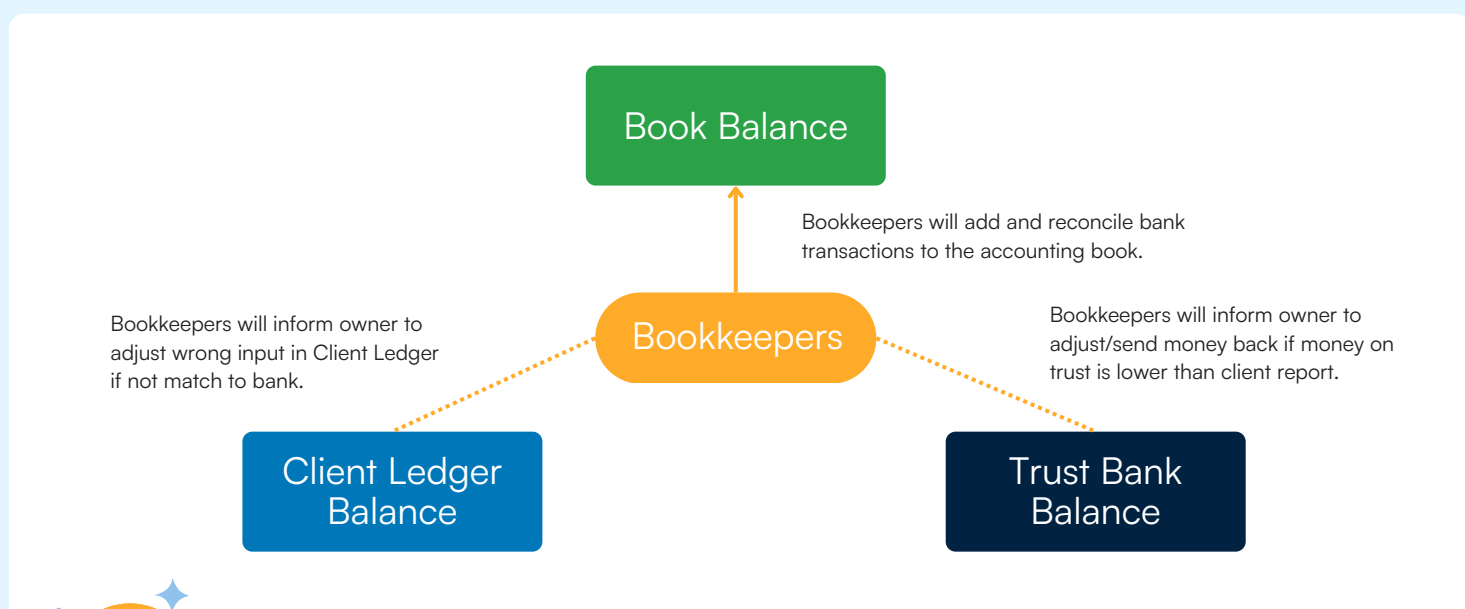


STEP 03

Knowing your finances are in good hands



IB performs proper three-way reconciliation results in your trust ledger, client ledger, and trust bank statement all showing the same numbers. We get the finest process in place, so you won't spend extra time managing trust accounts and prevent a great deal of stress for your firm!



Effective Law Firm Bookkeeping, Effective Trust Account Management!